



THE TOWN OF BEDFORD RECREATION & PARKS DEPARTMENT
IS SEEKING APPLICATIONS FOR THE POSITION OF:

ASSISTANT POOL DIRECTOR

for the 2019 Season.

*****Applicants must be available Memorial Day, May 25 through Labor Day, September 2 including weekends and holidays*****
Some pre-season & post-season work required

–QUALIFICATIONS–

- ✓ High School Graduate and 18 years of age or older
- ✓ Current LGT/FA/CPR/AED certification (WSI certification preferred)
- ✓ Be familiar with the NYS Sanitary Code sub-part 6-1 for swimming pools
- ✓ Working knowledge of pool chemistry, pool management and daily operations
- ✓ Sound supervisory and public relation skills

JOB DUTIES AND RESPONSIBILITIES:

- Supervises: Head Lifeguard, Lifeguards, Swim Staff and Gate Attendants
- Assists with:
 - opening of the pool
 - training personnel
 - coordinating work schedules
 - maintaining proper chemical balance of pools
 - ensuring a clean, safe facility
 - keeping accurate records, including payroll
 - proper accounting of daily fees
 - camp swim program
 - preparing staff evaluations
 - closing pool at seasons end

Salary range: \$16-\$21/hour-proportionate to work experience
Applications on-line at: www.bedfordny.gov. under forms & applications

Qualified candidates should fill out a job application and send in to the Recreation Office as soon as possible, ***but no later than Friday, March 15.***

Contact Daryl Sudlow at dsudlow@bedfordny.gov with questions.